



# COUGAR EXPRESS

**Delivering the Latest News from Cinco Ranch High School**

Dear Newsletter Contributor:

Welcome to another activity-filled year at Cinco Ranch High School. We are excited to be the editors for the PTSA newsletter "Cougar Express". If your club or organization has information to be published, please submit your article to us following the instructions and deadlines outlined below. Before submitting an article it is imperative that the contributor ensure that any student whose name and/or photograph is included in the article has parental consent to make their information public. This is extremely important because the "Cougar Express" is available online.

If you have any questions or comments regarding the Newsletter, you can contact us by e-mail or at 281 395-2816. Please communicate these instructions and deadlines to the appropriate people in your club or organization. We look forward to working with all of you to make this year's "Cougar Express" the best ever.

Kristan and Wendy Schiele  
Cougar Express Editors

## Requirements:

- . Submit article by email to [schieleclan@comcast.net](mailto:schieleclan@comcast.net)
- . Use Arial font
- . Please be brief (up to 200 words)
- . Articles may be edited for size
- . Pictures and graphics are welcome, space permitting
- . Check spelling and grammar before submitting
- . Remember the Online date when submitting an article with a date

Article Submission	On-line Date
Friday, Sept. 16, 2011	Monday, Oct. 3, 2011
Friday, Nov. 18, 2011	Monday, Dec. 5, 2011
Friday, Feb. 17, 2012	Monday, March 5, 2012
Friday, April 20, 2012	Monday, May 7, 2012