

# **COUGAR EXPRESS**

*Delivering the Latest News from Cinco Ranch High School*

Dear Newsletter Contributor:

Welcome to another activity-filled year at Cinco Ranch High School. I am excited to be the editor for the PTSA newsletter "Cougar Express". If your club or organization has information to be published, please submit your article to me following the instructions and deadlines outlined below.

**Important:** Before submitting an article it is imperative that the contributor ensure that any student whose name and/or photograph is included in the article has parental consent to make their information public. This is extremely important because the "Cougar Express" is available online.

If you have any questions or comments regarding the Newsletter, you can contact me by e-mail or at [281 647-8113](tel:2816478113) . Please communicate these instructions and deadlines to the appropriate people in your club or organization. I look forward to working with all of you to make this year's "Cougar Express" the best ever.

Latricia Walker  
Cougar Express Editor

## **Requirements:**

Submit article by email to [CougarExpress@crhsptsa.org](mailto:CougarExpress@crhsptsa.org) or [Latriciag@aol.com](mailto:Latriciag@aol.com)

- Use Arial font
- Please be brief (up to 200 words)
- Articles may be edited for size
- Pictures and graphics are welcome, space permitting
- Check spelling and grammar before submitting

**Article submission deadlines are posted on the website.**