

COUGAR EXPRESS

Delivering the Latest News from Cinco Ranch High School

Dear Newsletter Contributor:

Welcome to another activity-filled year at Cinco Ranch High School. I am excited to be the editor for the PTSA newsletter "Cougar Express". If your club or organization has information to be published, please submit your article to me following the instructions and deadlines outlined below.

Important: Before submitting an article it is imperative that the contributor ensure that any student whose name and/or photograph is included in the article has parental consent to make their information public. This is extremely important because the "Cougar Express" is available online.

If you have any questions or comments regarding the Newsletter, you can contact me by e-mail or at [281 647-8113](tel:2816478113) . Please communicate these instructions and deadlines to the appropriate people in your club or organization. I look forward to working with all of you to make this year's "Cougar Express" the best ever.

Latricia Walker
Cougar Express Editor

Requirements:

Submit article by email to CougarExpress@crhsptsa.org or Latriciag@aol.com

- Use Arial font
- Please be brief (up to 200 words)
- Articles may be edited for size
- Pictures and graphics are welcome, space permitting
- Check spelling and grammar before submitting

Article Submission Deadlines and Online Dates:

Monday, September 15 th	Online date: Monday, September 22nd
Thursday, November 13th	Online Date: Friday, November 21st
Thursday, January 22nd	Online Date: Friday, January 30th
Thursday, March 26th	Online Date: Friday, April 3rd
Thursday, May 14th	Online Date: Friday, May 22nd

These deadlines cannot be extended!